

THE AMERICAN LEGION DEPARTMENT OF SOUTH CAROLINA
P. O. Box 3309
Irmo, SC 29063
Phone: (803) 612-1171 - Fax (803) 213-9902

DEPARTMENT COMMANDERS POST ACHIEVEMENT AWARD

DEADLINE DATE: March 15, 2018

Applications will not be returned

The Post must meet twelve (12) of the sixteen (15) goals listed below in order to be considered for this Post Award and it is mandatory that the post achieve Goal as #1. **Provide written proof of each goal achieved (newspaper clippings, certification copies, dates, etc.)**

1. 100% of Post Membership Goal by **February 9, 2018**. Provide goal achieved.
2. Post must sponsor one or more American Legion programs. Give examples.
3. Post Public Relations plan must be in place. (Provide evidence of Public Relations efforts such as newspaper articles, etc).
4. One or more Post members attended Fall Conference. (Provide name(s)).
5. A Post representative attended the 2016 Department Convention. Provide name(s).
6. Post sends a newsletter/bulletin to Post members. (Provide copies).
7. Post must hold a Permanent Post Charter, Articles of Incorporation and current Post Constitution and By-Laws. (Provide copies or evidence.)
8. Post must have viable American Legion Auxiliary Unit and/or Sons of The American Legion Squadron.
9. Post must have submitted the **2015-2016** Consolidated Post Report by **June 15, 2017**.
10. Post must have submitted the **2016-2017** Post Officers Report by report by **June 15, 2017**.
11. Post representative attended two or more District meetings (Department Officers excluded). Provide name of Post representative(s) and date of meeting.
12. Post sponsors one or more community service projects and/or submits Community Service Report. Provide description.
13. One or more Post Officers completed Extension Institute course during the membership year (Department Officers excluded). Provide name(s).
14. Post provides an Initiation/Mentoring of Post members program. Describe.
15. Other projects, program or service provided by the Post not outline in 1-15. Attach details.